

# Contract

The following agreement is made between Christina Web Design (Provider & Independent Contractor/Sole Proprietor) and \_\_\_\_\_ (Client).

The Freelance Provider is hired to be paid by the Client for Web Design and similar online industry services, as agreed upon in person and as accepted upon completion to the Client's satisfaction.

The Client agrees to indemnify and hold harmless the Service Provider from any claims, damages, or liabilities resulting from the Client's use of the deliverables provided under this Agreement. Either party may terminate this Agreement or any further ongoing working relationship with 14 business days' written notice. In the event of termination, the Client agrees to pay for any work completed up to the final termination date. Any revisions or changes to the original scope of work must be requested in writing and may incur additional charges (see Additional Fee Contract). Both contracts must be signed before commencing work relationship.

The Client agrees to pay the Service Provider a fee of **\$25 per hour** for the services rendered; hourly rate may change yearly without notice based upon many factors including but not limited to: demand, the economy, Provider experience and expertise, etc. Payment will be made in full and due upon receipt of invoice, with a **14 business day grace period**. Late payments will incur a fee (see Additional Fee Contract).

## AGREEMENT & SIGNATURES:

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Client Name \_\_\_\_\_ Date \_\_\_\_\_

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Business Owner \_\_\_\_\_ Date \_\_\_\_\_

Christina Web Design  
Freelance Designer & Editor  
New Casile, IN 47362

Freelance Contract

# Fee Contract

The following agreement is made between Christina Web Design (Provider & Independent Contractor/Sole Proprietor) and \_\_\_\_\_ (Client).

**Rush Fee:** Any design changes given a deadline of a week's notice or less will be assigned a rush fee of an additional \$15 per hour charged for design time. The new rate to be charged for work completed is then \$40 per hour.

**Late Fee:** Outstanding invoices not paid within 14 business days of "Date Issued" as noted on original invoice, will be charged a late fee of \$40. A new invoice reflecting new total to be paid will be sent to client. Another \$40 will be charged for each additional week that the invoice is past due payment, with a corresponding updated invoice with clear listed items and remittance information. ***If extenuating circumstances require later payment arrangements, please don't hesitate to contact me for possible negotiation of payment.***

## AGREEMENT & SIGNATURES:

\_\_\_\_\_  
Client Name Date

\_\_\_\_\_  
Business Owner Date

Christina Web Design  
Freelance Designer & Editor  
New Casile, IN 47362

Additional Fees